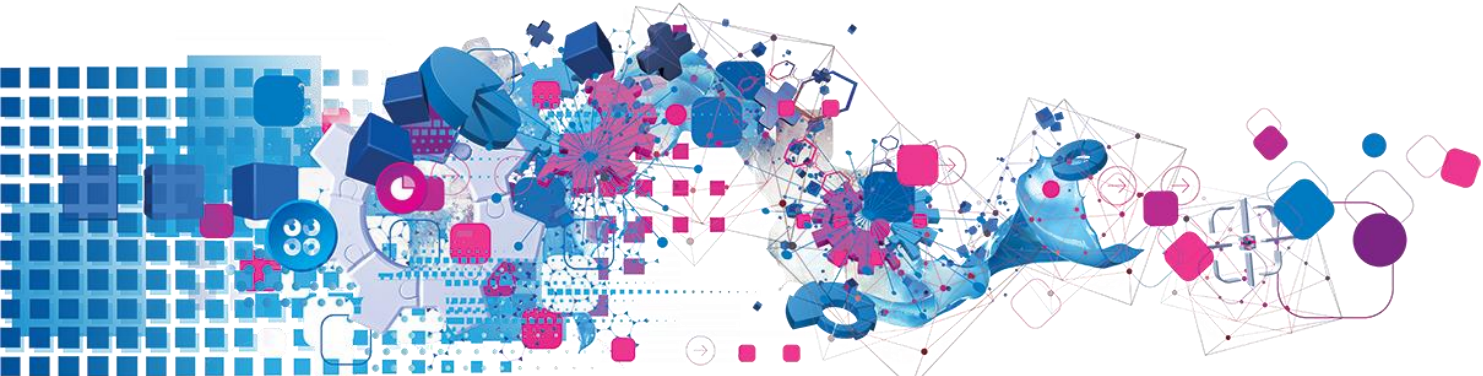




iSupplier Contacts



Purchase Order

Business User

A purchase requisition must be created and approved by the business user requiring your goods and/or services before a purchase order can be created by the buyer.

Buyer

When the buyer creates the Purchase Order it is automatically emailed to the address you provided in the supplier set up process. If you require your email

If you have a query relating to the purchase order, the contact name of the business user requesting the goods and/or services can be located on the purchase order.

Invoice submission

Global Supplier Maintenance

Suppliers should create an invoice in the Experian Supplier Portal and

Please ensure that the file is no larger than 5MB with no more than 10 attachments to one email.

All invoices should include the information outlined in the schedule, and confirmed in the attached Appendix A.

Invoices sent elsewhere or without the required information will not be processed and maybe returned.

Invoice Approval

Business User

All invoices require approval by the business user who created the purchase requisition. Accounts Payable is not able to process payment without this approval. The buyer is not involved in this part of the process.

Invoice Payment

Accounts Payable

Payment of approved invoices will be to the agreed payment terms stated in the signed terms and conditions. For all invoice queries please contact your local Accounts Payable in the first instance.

Experian's standard payment terms are the end of the month following the month in which a correctly submitted invoice has been received.

Supplier Maintenance Contacts:

| Countries | Email Address |
|-------------------------|--|
| UK, EMEA and APAC | GlobalSuppliermaintenance@experian.com |
| US, Canada & Costa Rica | GlobalSuppliermaintenance@experian.com |
| PE, AR, CO, CL, VE | admindecuentas@experian.com |

Accounts Payable Contacts:

| Country | Email Address |
|-------------|--|
| US & Canada | APDept@experian.com |
| Costa Rica | cuentasapagarCR@experian.com |
| Chile | CuentasAPagarCO@experian.com |
| Columbia | CuentasAPagarCO@experian.com |
| Argentina | CuentasapagarAR@experian.com |
| Peru | cuentasapagarPE@experian.com |
| Venezuela | cuentasapagarVE@experian.com |
| Austria | payablesat@experian.com |
| Bulgaria | payables.BG@experian.com |
| Germany | payablesde@experian.com |
| Denmark | PayablesDK@experian.com |
| Spain | payables.es@experian.com |
| France | payables.fr@experian.com |
| Ireland | res_ireacpy@experian.com |
| Italy | PayablesIT@experian.com |
| Monaco | payables.MC@experian.com |

| | |
|---------------------|--|
| Netherlands | payablesnl@experian.com |
| South Africa | PayablesNO@experian.com |
| Turkey | payables.tr@experian.com |
| Singapore | SGP.APFinanceSSC@sg.experian.com |
| Singapore DP | DP.APFinanceSSC@sg.experian.com |
| Malaysia | KUL.APFinanceSSC@my.experian.com |
| Thailand | TH.APFinanceSSC@experian.com |
| Indonesia | ID.APFinanceSSC@experian.com |
| Australia | AU.APFinanceSSC@au.experian.com |
| New Zealand | AU.APFinanceSSC@au.experian.com |
| China | CN.APFinanceSSC@cn.experian.com |
| Hong Kong | HK.APFinanceSSC@hk.experian.com |
| India | IN.APFinanceSSC@in.experian.com |
| Japan | JP.APFinanceSSC@jp.experian.com |